



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: November 12, 2024

Title of Item: Snow Plow Bid

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jim Bright Facilities Coordinator		Estimated Time Needed: 5 Min
Summary of Issue: I advertised for snow plowing services for snow plowing on the Government Center/Judicial Center campus. I received 1 bid from Stevo's Inc. The bid is for a 3 year contract and is comparable to bids I have received in the past. Stevo's had a 1 year contract for this work last year and did quality work.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: I'm requesting the Aitkin County Board of Commissioners approve this bid from Stevo's Inc.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 15,000 per year (Estimated) <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Snow plowing is in the maintenance budget.		

Snow Plow Specifications for Aitkin County Government Center

LOCATION: 307 2nd St. NW, Aitkin, MN 56431

TIME PERIOD COVERED BY AGREEMENT: October 15th, 2024 to May 15th, 2027

THE CONTRACTOR AGREES:

1. Plow the following:
 - a. North parking lot & entrances
 - b. Jail Sally port
 - c. South parking lot
 - d. Entrance between Jail and HHS
 - e. Angled parking lots on 1st Street NW
 - f. Sidewalk area on 2nd Street NW, 2nd Ave NW and 1st Street NW
2. When a snow event occurs overnight, plowing must be done by 7:00 AM
3. Report problems, damaged signs, vandalism, etc, to Facilities Coordinator
4. Provide all equipment, supplies, materials, etc needed to perform the required work at no additional cost to Aitkin County.
5. Hire, supervise, pay, and have adequate Worker's Compensation, security, required insurance coverage for labor, and transportation to and from worksite.
6. **The contractor must meet Aitkin County requirements for contractors insurance. The policy must contain a contractual liability endorsement covering the contractor's indemnity obligation to Aitkin County, its officers, agents and employees, pursuant to the contract.**
7. Each month, an invoice must be submitted to Aitkin County for dates service was completed. No payment will be made without an invoice. Before payment is made to the contractor, work will be checked and must be done to the satisfaction of Aitkin County personnel.

AITKIN COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

Name of Bidder: Stevo's Inc.

Address: 39995 355th St. Aitkin, MN 56431 Phone: 218.839.1628

Email: stevemay@stevosinc.com

For 2024-2025

To plow all specified areas of campus, I hereby bid \$ 475.⁰⁰ per snow event under 6"

To plow all specified areas of campus, I hereby bid \$ 625.⁰⁰ per snow event Over 6"

Hourly rate for extra snow removal/cleanup \$ 180.⁰⁰

For 2025-2026

To plow all specified areas of campus, I hereby bid \$ 525.⁰⁰ per snow event under 6"

To plow all specified areas of campus, I hereby bid \$ 675.⁰⁰ per snow event Over 6"

Hourly rate for extra snow removal/cleanup \$ 190.⁰⁰

For 2026-2027

To plow all specified areas of campus, I hereby bid \$ 575.⁰⁰ per snow event under 6"

To plow all specified areas of campus, I hereby bid \$ 725.⁰⁰ per snow event Over 6"

Hourly rate for extra snow removal/cleanup \$ 200.⁰⁰

Signed: Stephen May Dated: 10/8/24